



# **Policy on Foreign Qualifications**

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## **1. BACKGROUND**

The main objective of the Federation of Funeral Professionals of Southern Africa (FFPSA) as a self-regulatory body is to oversee and develop the professionalization of the funeral services sector in South Africa by being instrumental in defining the parameters thereof, identifying core competencies, benchmarking minimum requirements for defined career paths in accordance with national and international practice, and accrediting and developing an appropriate framework for the continuance of the education of properly qualified practitioners, whilst building public confidence.

## **2. PURPOSE OF THE POLICY**

The purpose of the document is to outline:

- Categories of applicants with foreign qualifications.
- Requirements and process for registration with FFPSA.

## **3. CATEGORIES OF APPLICANTS**

The categories include applicants who hold foreign qualifications and wish to qualify as Designated Members of the FFPSA. These can either be:

- Foreign nationals including refugees; or
- South African citizens who have achieved qualifications from institutions outside the borders of South Africa.

## **4. REQUIREMENTS OF SUBMISSION**

The following documentation must be submitted upon application of membership:

- 4.1 FFPSA membership application form and supporting documentation as prescribed;
- 4.2 SAQA Certificate of Evaluation of foreign educational certificate (SAQA - South African Qualifications Authority); For more information please visit the SAQA website at <http://www.saqa.org.za>;
- 4.3 The responsibility for obtaining a SAQA Certificate of Evaluation is that of the individual applicant; and
- 4.4 Certified copy of official passport or South African Identity Document (except refugees who will submit the permit issued by the Department of Home Affairs).

## **5. FOREIGN NATIONALS**

All requirements as outlined in paragraph 4 plus:

Relevant permit from the Department of Home Affairs.

## **6. REVIEW**

- 6.1 The policy document shall be reviewed and amended within the requirements of the South African legal framework.
- 6.2 The policy document to be reviewed every five years and/or when there are changes in the South African regulatory environment.